

JAWAHAR VIDYA MANDIR, SHYAMALI, RANCHI-2

INVITATION TO TENDER

Ref No. JVM/OT-08/2023-24

Date 8.02.2024

Sub: Printing and Supply of School Magazine" SRIJAN" to  
Jawahar Vidya Mandir, Shyamali.

DESCRIPTION OF WORK.	OFFSET PRINTING AND SUPPLY OF SCHOOL MAGAZINE" SRIJAN" TO JAWAHAR VIDYA MANDIR, SHYAMALI, RANCHI
LAST DATE, TIME AND PLACE OF RECEIPT OF TENDER.	ON OR BEFORE 29.02.2024 BY 12.00 PM IN THE OFFICE OF THE PRINCIPAL JVM SHYAMALI, RANCHI-834 002
DATE & TIME OF OPENING OF TENDER.	29.02.2024 AT 1.00 PM IN JVM SHYAMALI, RANCHI
REFERENCE NO. OF TENDER.	JVM/OT- 08/2023-24

Dear Sir,

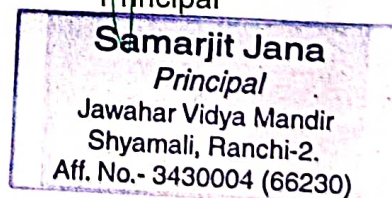
We have pleasure in enclosing herewith the tender document as detailed below related to by Offset Printing and supply of **School Magazine" SRIJAN"** to JVM Shyamali and would invite you to submit your best offers in sealed cover so as to reach us on or before the due date and time as mentioned above.

- |      |              |   |                           |
|------|--------------|---|---------------------------|
| i)   | Annexure-I   | : | Instruction to tender     |
| ii)  | Annexure-II  | : | Technical and Commercial  |
| iii) | Annexure-III | : | Specification of Magazine |
| iv)  | Annexure-IV  | : | Price format              |

Thanking you,

Yours faithfully,  
For Jawahar Vidya Mandir Shyamali

  
(Samarjit Jana)  
Principal



## ANNEXURE-I

### ( Instruction of tender)

#### 1.0 **SUBMISSION OF TENDER:**

- 1.1 Only those party can participate in tender enquiry who has GST NUMBER.
- 1.2 Tenderer should have experience in Printing School Magazine or similar work during last five years and submit one sample of printed Magazine or similar publication.
- 1.3 Price should be inclusive GST but mention the GST in percentage clearly.
- 1.4 Tender shall be submitted in separate sealed cover, in two parts, as mentioned below.

#### 1.5 **Part-I :TECHNO COMMERCIAL BID (Unpriced)**

Part-1 of the offer shall contain a copy of the complete invitation to Tender duly signed and stamped by the bidders as a token of acceptance to the terms and conditions of the Invitation of Tender.

#### 1.6 **Part-II: PRICE BID**

The Price bid shall be submitted in the prescribed format enclosed at Annexure-IV. Both sealed envelopes viz Part-I and Part-II shall be put in a separate sealed cover which shall superscribe "Tender Number & date" The sealed cover containing sealed Part-I & Part-II envelopes shall be sent to the following address.

To  
The Principal  
Jawahar Vidya Mandir Shyamali,  
P.O.Doranda, Dist. Ranchi-834 002

- 1.7 JVM reserves the right to accept any bid or reject any or all bids without assigning any reason thereof.
- 1.8 Offers not submitted as per the requirement of JVM as indicated in the "Invitation to Tender" are likely to be rejected.
- 1.9 The techno-commercial bid will be opened in presence of the bidders representative on 29.02.2024 at 1.00 pm. Bidders are requested to depute their authorized representative.
- 2.0 Price bid will be opened only for techno-commercially eligible tenderer.
- 2.1 **Price evaluation criteria: - Overall L1 bidder will be evaluated.**

#### 3.0 **SCOPE OF WORKS:-**

- i) School Magazine "SRIJAN" printing by offset printing and supply at F.O.R. Jawahar Vidya Mandir Shyamali.
- ii) Quality of paper must be as per on approved paper only.
- iii) School Magazine material will be printed after proof verification by JVM Shyamali.
- iv) Tenderer should have experience in Printing School Magazine or similar work during last five years and submit one sample of printed Magazine or similar publication.

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*Sang*  
*08/02/2024*

**Samarjit Jana**  
*Principal*  
Jawahar Vidya Mandir  
Shyamali, Ranchi-2.  
Aff. No.- 3430004 (66230)

## Terms and Conditions :-

### 4.0 Cost of Tender Document

The tender (techno-commercial part-I) must be accompanied by cost of tender document which is non-refundable, in the form of a Demand Draft drawn on any Nationalized Bank in favor of Jawahar Vidya Mandir, Ranchi for a value of Rs. 500/- (Rupees Five hundred only). Tender not accompanied by cost of tender shall be liable for rejection

### 5.0 Validity of Rates:

The rate quoted by the tenderer shall remain valid for a period of 6 (Six) months. It shall come into force from the date of issue of the work order by JVM Shyamali.

### 6.0 Payment Terms

100% payment shall be released within 20 days after printing and supply of School Magazine on submission of bill along with receipted challan and certified copy from Magazine committee of the School.

### 7.0 Time Schedule

7.1 The successful tenderer shall be required to complete the printing and supply of School Magazine "SRIJAN" within 6 weeks from date of receipt order .

7.2 If Tenderer does not execute the said work within the stipulated time a penalty of Rs. 100/- per day will be deducted from the bill.

7.3 If the event the supplied material is not conforming with the ordered specification and approved paper, the material so supplied will be rejected without paying any price compensation. The decision of JVM in this regard will be final.

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*Sana*  
*08/02/2024*  
Samarjit Jana  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi-2.  
Aff. No.- 3430004 (66230)



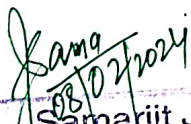
## Annexure –II

### Technical - Commercial Bid

Sl no.	General requirement:-	Please confirm
1	Please submit your sample papers both cover pages and inner pages.	
2	Tenderer should have experience in Printing School Magazine or similar work During last five years and submit one sample of printed Magazine or similar publication	
3	Please quote your rates inclusive of all taxes.	
4	Mentioned the % of GST for Printing of "SRIJAN " Magazine	
5	Consent regarding validity of tender for a period of Six months .	
6	Payment shall be released within 20 days.	
7	Successful tenderer shall be required to complete the printing and supply within 6 weeks from date of receipt of order.	
8	All printed School Magazine F.O.R to (Jawahar Vidya Mandir, Shyamali,Ranchi)	
9	Details of Tender cost Money Deposit: a) Amount: b) Demand Draft No: c) Date of issue: d) Name of issuing Bank:	

This is to certify that I / We before signing this tender have read and fully understood about the requirement of the School Magazine "SRIJAN" printing and supply to JVM Shyamali, Ranchi

Signature o the tenderer with Seal

  
Samarjit Jana  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi-2.  
Aff. No.- 3430004 (66230)

Annexure-III

JAWAHAR VIDYA MANDIR, SHYAMALI, RANCHI-2

Ref No. JVM/OT-08/2023-24


Date 8.02.2024

Description of items: -

Sl. No.	Description of items	Qty. aprox. reqd.
1	Number of School Magazine "SRIJAN"	6000 nos.
a)	Designing, Photographs and printing of School Magazine "SRIJAN" by offset printing with multicolor on glossy art papers on 130 GSM and cover pages on art board of 300 GSM multicolor with laminated and glue binding	
b)	Size of School Magazine 28x21 cm	
c)	Approx Number of pages 200 pages i.e 100 sheets (including cover pages)	
2	Please specify the cost if plus and minus 4 pages printing M/C on 130 GSM art paper	

Sample of above mentioned School Magazine may be seen at Co-ordinator In JVM Shyamali, Ranchi 9.00 am to 1.00 pm on all working day.

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Samarjit Jana  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi-2.  
Aff. No.- 3430004 (66230)